

## Minutes of KCWE Board Meeting

September 25, 2009

Butler County Community College

### Members Present

Shirley Antes  
Chenoa Bosch  
Duane Custer  
Jim Edwards  
Marilyn Mahan  
Bill Osborn  
Steve Porter  
Donna Shawn  
Cindy Sutherland

Guests: Blake Flanders, Pat Altwegg, Kelly Russell

President Bill Osborn asked for a motion to approve the minutes of the last meeting.

Minutes – Shirley moved and Steve seconded to approve the minutes of the last meeting.

Blake started off the meeting with comments on statewide standards and industry needs. He explained there's a lot of angst and concern over funding issues statewide. He has set up a meeting with the Presidents and he's working on taking the panic out of funding and focusing on new funding.

Blake asked the board to look at professional development of career and tech ed faculty. He would like to see KCWE take the lead on this with help from KBOR. He wants to see faculty develop a purposeful plan (3 to 5 years) and not episodic activities. Professional development has not changed that much. KCWE needs to provide that leadership. He suspects resources like StarLink are underutilized. We have to make sure when we offer something – we offer an incredible experience.

Bill stated he thinks that's where we need to focus.

There was discussion on including pedagogy in areas of interest to CTE faculty.

KCWE has an established introductory program and the need to develop an intermediate level program.

The need for faculty training on leadership and faculty's understanding of their leadership role. We need to grow our own leaders.

The possibility of using technology and developing discussion boards and blogs for CTE faculty to create an on-line network. Blake cautioned the group on allowing on-line discussions and suggested some monitoring should be done. Somehow we need to combine focused programs with teaching.

The board discussed the lack of networking opportunities and some faculty feeling isolated. Jim explained years ago we had "birds of a feather" meetings to promote networking. When we went with the Board of Regents – we lost this networking system. In talking with faculty – they have expressed an interest in networking with their statewide counterparts.

The board discussed the summer conference.

It was confusing – no one knew where to go and which group they belonged to. We have lost the post-secondary focus. We have tried to chisel a post secondary conference into an existing secondary conference. The board discussed looking at the positives (sharing speakers, etc) and trying to collaborate with K-ACTE in order to take advantage of the existing conference (established group of educators, speakers, professional conference planner) and trying to establish a strand dedicated to post-secondary with a separate registration.

Pat updated the group on the progress of the October conference. She is missing registrations from many of the colleges. Donna stated it is difficult to get administrators to send faculty. There needs to be more information on accessing Perkins funds for conference activities.

Membership. Shirley updated the board on membership activity. There are 11 paid institutions. There was discussion on putting the membership form on the website. The conversation moved to a discussion on the benefits of membership and offering discounts for conferences.

Blake brought up “forced connections”. There was discussion on colleges setting aside professional development days for attending statewide conferences. The need for sharing resources in curriculum alignment. How can KBOR help?

There was discussion on the time required to do the volunteer duties of KCWE and the possibility of hiring someone to assist with administrative duties. Jim stated in the original grant, there was clerical support.

Discussion moved back to conferences. Pat stated the call for proposals for the February (22<sup>nd</sup> and 23<sup>rd</sup>) conference will go out October 1<sup>st</sup>. The board discussed strategies to offer topics of interest and getting faculty to attend.

Marilyn presented a brochure on a new 2 year degree program on Cyber Security. The curriculum is certified and students are certified. Rose State College is the only institution with all five certifications. This is a NSF grant funded program that pays for faculty training and promotes true collaboration and partnership for security. The curriculum may be embedded or set up as separate classes. For additional information, contact Marilyn. Information will be e-mailed to KCWE members.

Bill asked for a motion to approve registration costs for presenters at the August conference. Marilyn moved and Jim seconded to approve the registration expense for presenters. The motion was approved.

Bill asked for a motion to approve the meal expense for today’s board meeting. Steve moved and Chenoa seconded to approve the meal expense and the motion was approved.

Cindy presented a bill for the website domain. Donna moved to pay the bill for a 2 year period and Duane seconded the motion. Motion approved.

Legislation:

Blake gave a TEA update. There’s been discussion on putting a term limit for members of TEA. TEA is taking a breath on funding issue – not dropping it. Most agree , we need a different system of funding in Kansas. TEA is open to looking at other funding avenues. Employment tax was suggested.

Steve gave an update on the new instructor seminar coming up in three weeks. Three are pre-enrolled. The cost per person is \$1,600.00. The board decided to leave the funding the same (KCWE will underwrite the cost of the seminar) and let HCC determine a limit on the number of students. There was discussion on applying for a Leadership Grant to get a Part Two of the New Instructor seminar off the ground.

The board discussed using Perkins funds for the New Instructor program and the State conferences. Kelly Russell explained institutions can go back and make adjustments and use Perkins funds if they need to make a change in the original plan.

Donna will get in contact with institutions in her area to recruit for KCWE membership. Bill encouraged the regional directors to network with key personnel.

Pat reviewed the October conference details. She is asking all institutions to plan on donating a silent auction item. The silent auction will be going on during the evening reception that KCWE will be hosting (with cash bar). The conference is scheduled for October 26 and 27. Pat is asking for help to promote the conference to all post secondary educators. Marilyn made a motion to authorize Jim to set up the reception and retain a bartender for the reception. Donna seconded the motion and the board approved. Bill offered to make a sign indicating KCWE is sponsoring the reception and KCK will take the sign to the reception (Donna).

An e-mail will be sent to KCWE membership requesting an auction item from each institution.

Conversation moved to the February conference. Jim will work with Pat on conference details.

The Board concluded with additional discussion regarding the importance of engaging faculty members within the organization and associated events and activities. The Board discussed the notion of a series of faculty-focused regional "drive-in" workshops or seminars this spring. Hosted by individual institutions, the conferences would be topical in nature targeting specific CTE disciplines or areas. It was agreed to continue this discussion at the next meeting.

Next Board meetings were tentatively scheduled as follows:

- October 27, 2009 – 10:00 a.m. to noon; Hyatt Regency; Wichita, Kansas (October Conference)
- January 21, 2010 – 1:00 to 3:00 p.m.; Topeka Capital Plaza; Topeka, Kansas (Workforce Summit)
- February 22 or 23, 2010 – TBD; Wichita Airport Hilton; Wichita, Kansas (Innovations in CTE Conference)
- August 2, 3, or 4, 2010 – TBD; Sheraton Hotel; Overland Park, Kansas (CTE Summer Conference)
- ITV as Needed

Meeting was adjourned at 2:00 p.m.

Respectfully submitted by Cindy Sutherland and Bill Osborn

Kansas Council for Workforce Education  
Board Meeting Agenda  
Friday, September 25, 2009

Student Union, Purple Room  
Butler Community College  
El Dorado Campus  
901 S. Haverhill Road  
El Dorado, Kansas 67042

10:00 a.m.

- Call to Order (Osborn)
  - Assignment of Recorder
  - Approval of Agenda
  - Approval of 08.03.09 Minutes - attached
- KBOR/PTEA Updates (KBOR staff – adjust agenda as/if needed to accommodate schedules)
- Reports and Updates
  - Vice President for Membership/Marketing – 09.01.09 Membership Listing attached (Antes)
  - Vice President for Finance (Logan)
  - Vice President for Legislation (Mahan)
  - Vice President for Partnerships/Collaboration (Porter)
  - Regions (Regional Directors)
- Conference and Professional Development Planning (Edwards)
  - Upcoming State Conferences
  - Other Professional Development Activities
  - NCWE Conference - <http://www.ncwe.org/conference/>

12:00 p.m. – Working Lunch

- What are we? <http://www.kcwe.org/home.html>
  - Purposes and By Laws
  - Membership
  - Awards
- Where do we wish to be?
  - Strategic Plan – attached
- How do we get there?
  - Task List – attached

By 2:00 p.m.

- Other Items/Good of the Order
- Adjourn